



Project Management for Executives - One-day seminar

Program Number: PMGNFE / PDUs: 6

1.0 Preface

- Aimed at helping the course participants to understand what upper management can do to support PM
- Designed to help the participants better understand the benefits of PM to THEM and the organization as a whole

2.0 Introduction

- Discussion of “What Project Management Is...”
- Project Management Body of Knowledge (PMBOK)
- Project life cycles
- Project processes
- Integration management
- Scope management
- Time management
- Quality management
- Human resource management
- Communications management
- Risk management Procurement management
- Project Management Professional (PMP) certification

3.0 Implementing Project Management in Your Organization

- Basic steps of implementing PM in an organization.
- Strategic planning for project management using a project management maturity model
- What is the end goal? How will you know you are there?
- Various models available today
- Where are you in the maturity model?
- Strategies for increasing your project management maturity level.

4.0 The Role of upper Management with Respect to

- Supporting the Project Management Team

Course Objectives:

The participants will learn how to interface with the project manager on every phase of the project. They will also learn how to talk the project manager’s language so they can understand the PM reports.

Learn How to:

- What project management is
- How to support your project manager
- How to get the most out of your project manager
- How to reinforce the right behaviors from your project manager
- The right way to do project management
- Proper change control methods
- To identify areas of improvement with in projects
- The process of evaluating project management maturity

- Executive sponsor for the overall PM implementation effort Project sponsorship
- Behavioral and decision consistency necessary to support PM.
- Honesty

5.0 Creating an Organizational Environment that truly supports Project Management

- Brainstorm and evaluate ways to create an organizational environment that supports project management

6.0 Project Management Professionalism – How Project Managers Perceive Themselves and Their Efforts to Manage Projects Professionally

- The right way to do PM
- The PM process {Life Cycle}
- Generating estimates through parametric modeling



- Honesty in estimating & reporting
- CHANGE-CONTROL

7.0 Reinforcing the “Right” Behaviors

- Rational, scientific objectives
- Telling the truth
- Truthful reporting

8.0 How to avoid unintentionally undermining the Project Management Process

- What should be avoided by management

9.0 Project Estimating – “Getting Beyond Numbers Games”

- More in-depth treatment of the estimating process and how to “do it right”

10.0 What Decision-Makers should expect from Their Organization’s Project Management System

- Help participants truly understand what a healthy organization looks like
- What a well-functioning PM System brings to the organization
- Learn informed-decision-making to increased efficiency
- Learn effectiveness and how to higher profits

11.0 Understanding the Stresses that Project Managers Face

- Lesson on “Understanding and Empathizing With Your Project Manager...”

12.0 How Project Management is likely to Change Your Organization

- Understand what happens when an organization implements PM
- Learn about change-management
- Learn about resistance to change

13.0 Setting Realistic Policies and Procedures for a Projectized Organization

14.0 Need for Organizational Leadership in a Projectized Organization